



JOB TITLE: Thrift Store Cashier
DEPARTMENT: Thrift Store/Operations
REPORTS TO: Thrift Store Operations Manager
STATUS: Non-Exempt
REVISION DATE: March 18, 2019 - CBL

When you shop at, donate to or volunteer at a FISH Thrift Store, you'll join us in our mission to enhance the lives of people with emergency needs from basic food, utility assistance to health needs. The income generated by our thrift stores helps the people we support lead fuller lives. Those who staff our thrift stores and donation centers function as ambassadors for our mission—sharing their firsthand experiences about how FISH helps people to have hope.

Must possess a commitment to the belief that all people have the right to dignity, respect, opportunity and acceptance.

Must have a philosophy that is consonant with the Mission, Vision, and Core Values of the ministry of FISH.

JOB FUNCTIONS: This position is responsible for maintaining the cash register and checking out customers.

ESSENTIAL RESPONSIBILITIES:

1. Efficiently operates the cash register and maintains daily reports.
2. Balancing cash register at the end of each shift.
3. Strives to meet sales goals within store.
4. Maintain a positive Customer Service Experience for all customers.

5. Trains and supervises volunteer Workers.
6. Price and display merchandise comparable to other local thrift stores.
7. Keeps the store clean, shelves stocked and neatly organized.
8. Promotes the dignity of all customers while shopping in the store.
9. Maintains Marketability of Thrift. EX – Displays, Sales, & Mannequin set-up
10. Assists and helps customers in a friendly manner, including loading purchases in vehicles as needed.
11. Assists in the Donation Center as assigned, including sorting and hanging clothes, storing of products, and loading/unloading of donations.
12. Meets personal goals and actively contributes to the achievement of team and organizational targets' goals.
13. Adheres to all policies of FISH Ministries.

**other duties as assigned (stocking, cleaning, merchandising etc...)

QUALIFICATIONS

Education and Experience: High school diploma or GED completed. Retail experience preferred. Heart for the ministry and comfort working with poor or homeless individuals and families required. Bi-lingual a plus. Strong Customer Service Skills required.

Skill Requirements: Must be able to work within a multi-disciplinary team framework; must be able to communicate effectively in English; dependability; demonstrates maturity and sensitivity to issues of faith, culture, and other sources of diversity; ability to plan and organize work and attend to detail; ability to handle job related matters in a professional and diplomatic manner.

Physical Requirements: Must have hearing and speaking ability for effective oral communication; physical, emotional and spiritual stamina to handle job-related issues and stress. Must be physically able to lift up to 25 pounds. Must be able to stand for long periods of time.

Other: Must demonstrate legal authorization to work in the United States and pass applicable pre-employment background screening procedures. Must be able to work flexible schedules during the holiday season (October-

December) and special events. Must be able to communicate effectively in English.

Must be willing to work at either store location when needed.

**** Must have dependable transportation.

We will have a 30 day trial period and meet to see how both sides are doing what improvements or considerations need to be made.

Employee Signature _____ Date _____

Director Signature _____ Date _____